



City of Norwich
Office of Planning and Community Development
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October 18, 2008

Re: Fall 2008 Main Street Grant Round

Dear BID Property Owner:

The City of Norwich is assisting the Norwich BID in applying to the fall 2008 grant round of the NYS Main Street program to solicit funding for commercial and mixed-use building rehabilitation projects in the downtown target area served by the BID. As an owner of a property within the BID, you may be eligible to apply for funding to conduct needed repairs or improvements consistent with the objectives of the Main Street program.

This fall's grant round will be somewhat different than earlier rounds. An emphasis will be placed on rehabilitating vacant or underutilized first-floor commercial space and redeveloping upper-floor residential uses. Projects that create new jobs are expected to rate highly in the selection process. Up to \$120,000 in funding is available per building, with a 25% match required from the property owner. (\$30,000 in grant funding may be applied to the commercial space, and \$30,000 in grant funding to each residential unit in a mixed-use building, up to four units.) Because of limited funding available statewide, it is anticipated that fewer individual properties, but larger projects, will be accommodated. The BID expects to apply for approximately \$250,000 in this grant round.

If you have a desire to renovate a commercial space, make façade improvements, and/or to restore upper-floor residential use to an existing building in the BID target area, please reply to me by letter with a description of the work you propose. In your letter, please provide an estimate of the new jobs that may result from the existing or new commercial tenant(s) in your building. If the BID is successful in receiving an award this grant round, individual project applicants will be subject to a formal selection process by the BID executive board. The favor of receiving your project proposal before October 31st would be helpful to me in preparing the grant application.

Thank you for the opportunity to share information with you about this new Main Street funding round. Please call me at 334-1229 if you have any questions about this round of the program.

Very truly yours,

Todd D. Dreyer
Planning and Community Development Specialist